



Privacy Notice: Warrington Market Click & Collect Service

Who Will Be Responsible For My Data Once It Is Collected?

Warrington Borough Council will be responsible for the data you provide

Why Do You Need My Information?

We need your information to enable us to provide the products and/or services to fulfil the contract between you and our market traders.

If you also choose to opt in for the Warrington Market customer newsletter, we will use your contact information for the purpose of sending the newsletter to you.

What Allows You To Use My Information?

For the purchase of goods through the click and collect service, the lawful basis for processing the information is Article 6 of the GDPR 'Lawfulness of Processing' (Section 1, (b))

(b) Contract: the processing is necessary for a contract you have with the individual, or because they have asked you to take specific steps before entering into a contract.

For the sign up to the Warrington Market customer newsletter the lawful basis for processing the information is Article 6 of the GDPR 'Lawfulness of Processing' (Section 1, (a))

(a) Consent: the individual has given clear consent for you to process their personal data for a specific purpose.

What Type of Information Will Be Processed?

For the purpose of your transaction through our website, we will process:

- Your name
- Your address
- Your email
- Your vehicle registration number, while be used to ensure the order is delivered to the correct recipient

For the purposes of signing you up for the newsletter, we will process:-

- Your name
- Your email address

Who Will My Information Be Shared With?

Your personal information will not be shared with anyone other than the Warrington Market administration and management team at Warrington Borough Council for orders and the newsletter, and the trader for whom you have purchased goods from for any orders.

Do I Have To Provide This Information And What Will Happen If I Don't?

You do not have to provide your information to us, however as you are choosing to purchase goods under the click and collect process, we need your information to fulfil this transaction. If you do not provide the information, Warrington Market and the traders will not be able to fulfil the contract to provide you with the order.

You can place a click and collect order without signing up for customer newsletters. If you choose to sign up for the newsletter, you can withdraw your consent to receive this at any time by contacting us via markets@warrington.gov.uk

How Long Will You Keep This Data For And Why?

The data will be retained in line with the Market's retention schedule. In most cases, our retention period will be for no more than 7 years after your relationship with us. Traders may hold your data for up to 6 years for accountancy purposes.

How Will My Information Be Stored?

Your information will be stored within a secure UK data centre.

What Rights Do I Have When It Comes To My Data?

Under the General Data Protection Regulation, you might have more rights about what happens with your data. As different rights apply in different situations each request will be assessed on a case by case basis.

You have the right under the Data Protection Act 2018 (General Data Protection Regulation) to request a copy of your information and to know what it is used for and how it has been shared. This is called the right of subject access.

To request a copy of your data or ask questions about how it is used, please look at our [webpages on Requests for Information](#).

Who Can I Complain To If I Am Unhappy About How My Data Is Used?

If you are not satisfied with how your request has been dealt with, or if the information held about you is incorrect, you should email or write to Warrington Borough Council outlining your concerns.

If you then wish to make a complaint then please contact us using one of the methods below:
Use the [online complaints form](#)

- Email us at markets@warrington.gov.uk
- Phone us on: 01925 632571
- Write to us at: Warrington Market, Time Square, Warrington WA1 2NH
- Visit us at: The address above

You also have the right to complain to the Information Commissioner's Office using the following details: -

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 0303 123 1113
Website: www.ico.org.uk

Will This Information Be Used To Take Automated Decisions About Me?

No we will not use your information to take any automated decisions

Will My Data Be Transferred Abroad and Why?

No your information will not be transferred abroad.